



**Herbert Protocol** is an information gathering tool to assist the police to find a person living with dementia who has gone missing, as quickly as possible. **If you are concerned about a person living with dementia and believe they are missing, this is an emergency and you MUST dial 999.**

This form is designed to be completed by a family member/friend/neighbour with copies of the form being held by all relevant people. It is a good idea to fill this form in after diagnosis so you are prepared. Keep it as up-to-date as possible.

### Photographs

Ideally provide facial close up and a full length picture.

<b>Full name of the person</b>	
Preferred name	
Nick name	
Maiden name	
<b>Date of Birth</b>	<b>Age</b>

<b>Race/ethnicity (please state)</b>	
Is English still their first language	Yes/No
<b>General description</b>	
Height & Weight	
Hair Colour	
Wig/hair piece	Yes/No
Wears glasses	Yes/No
Facial hair	Yes/No
<b>Medical information</b>	
Has a dementia diagnosis or has memory problems	Yes/No
Other health issues e.g. Diabetes etc.	
Takes medication – give details	Yes/No
Are they at any risk without it?	Yes/No
<b>Current address</b>	
<b>Lives alone</b>	Yes/No
<b>Lives with others if yes state who</b>	Yes/No Details
<b>Previous addresses</b> Indicate if childhood	
<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>Most significant job</b>	
<b>Places of work and addresses</b>	
<b>1</b>	
<b>2</b>	
<b>3</b>	

<b><u>Favourite places</u></b>	<b>1</b>	
	<b>2</b>	
	<b>3</b>	
<b><u>Hobbies</u></b> Bowling, fishing, parks visited etc.		
<b><u>Regular patterns /places visited</u></b>		
Doctors /Chemist/volunteering		
Shops/ Pub /café/Church		
<b><u>Regular or favourite holiday spots</u></b>		
<b><u>Travel patterns, past &amp; present</u></b>		
<b><u>Buses</u></b> What route, bus number? Have they got a bus pass?		Yes/No
<b><u>Trains</u></b> Station(s) travelled to and from		
<b><u>Car, Motorbike, Mobility Scooter</u></b> Still driving Previously driven Access to vehicle Vehicle make, colour and registration		Yes/No Yes/No Yes/No
<b><u>Access to money</u></b> Carrying cash Bank card Which bank and branch visited		Yes/No Yes/No
<b><u>Phone</u></b> Uses a mobile phone Mobile number		Yes /No

<p><b>Phobias/Fears</b> Phobias that may affect them</p> <p>How might they react if frightened/worried?</p>	
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**Contact details of family/friend/carer, support worker**

Name	Relationship (wife, son, daughter, friend, carer, support worker)	Contact Tel Number

**Additional useful information**

Copies of the form can be downloaded from:

<http://www.southyorks.police.uk/help-and-advice/other-services/herbert-protocol>

South Yorkshire Police will ensure that any data kept on their data base is done in accordance with the **Data Protection Act** and the **Management of Police Information Rulings** and **will not** disclose data to any third party.